

Merchant Street MusicFest

2023 FOOD VENDOR APPLICATION

This year's Merchant Street MusicFest will be held on July 28 and 29, 2023. If you'd like to be considered as a food vendor at this year's fest, read and fill out the form below. If you are accepted, our team will notify you.

Location

Depot Park
199 S. East Ave.
Kankakee, IL 60901

Date & Time

Friday, July 28 5pm - 11 pm and Saturday, July 29, 12pm – 11pm

NOTE: Set up begins on Thursday at 9:00am. Please check-in with Peggy Mayer when you arrive on site as locations may change each year. Vendors are responsible for their own set up including but not limited to: tables, tents, chairs, and HEAVY DUTY extension cords (12 American Wire Gauge Cords are REQUIRED). The Merchant Street MusicFest cannot be held responsible for cords that cannot adequately handle the current needed for your equipment. MusicFest reserves the right to turn away vendors that are not PROPERLY setup by 2pm on Friday. All trucks and equipment must be out of the festival area no later than 4pm on Friday and 1pm on Saturday. Event will be held rain or shine so be prepared.

Vendor Fee

The vendor fee is \$400. This fee includes 3 electrical outlets and a 16 ft. frontage space. This is the equivalent of 2 parking spaces. **If you need a 220 Volt Grounded outlet, more than 3 outlets, or need more than 2 parking spaces, the fee is \$450. Completed forms must be submitted with proof of insurance no later than June 1, 2023. Completed application is two page form and proof of insurance.** You will be notified once all applications have been reviewed and vendor selections are made. Payment will be requested at that time, and must be received no later than June 30, 2023. **Please make checks payable to the Kankakee Events Partnership and mail to:**

Kankakee Public Library
Attention: Allison Beasley
201 E. Merchant Street
Kankakee, IL 60901

Licensing + Insurance

Please make sure you have a current food vendor license registered with the Kankakee County Health Dept. For more information, go to www.kankakeehealth.org. Must have \$1 million liability insurance, listing the City of Kankakee as the certificate holder as follows: **City of Kankakee, Merchant Street MusicFest, 199 S. East Avenue, Kankakee, IL 60901.**

More Information

Peggy Mayer
pjmayer@gmail.com
(312) 501-0609
merchantstreetmusicfest.com

Name of Organization		Contact Person	
Contact Phone		Contact Email	
Website			
Products Being Sold:			
Kid's Special for Saturday, July 29, 2-5pm:			

FOR OFFICE USE ONLY

Number of GFCI 110 Volt duplex 15 Amp Outlets need for this booth _____

Number of 220 Volt 50 Amp Grounded Outlets _____

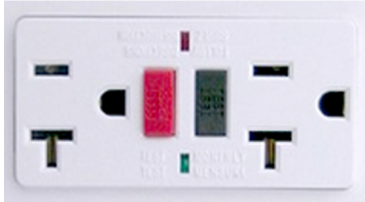
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FOOD VENDOR ELECTRICAL NEEDS

110 V OUTLET REQUESTS

The 2023 Merchant Street MusicFest utilizes electrical distribution panels for vendors. For safety purposes, we only use GFCI outlets on those panels. GFCI outlets sense any imbalance of current that may be flowing through the outlet. This imbalance will allow the circuit to “trip” and cut power to the outlet as quickly as one-thirtieth of a second to protect the public and individuals using these circuits. Note: devices such as crock pots, warmers, electric skillets, snow cone machines, cotton candy machines and fluorescent lighting MAY cause a GFCI to trip, but in most cases this will **NOT** occur if the equipment is safe. We require specific information to ensure uninterrupted service.

GFCI Outlet:



All devices will require a specific voltage and current to operate properly. Please list ALL potential items that will be plugged into these outlets. This information can be found on your equipment. Place additional items on separate paper if needed. Three (3) outlets are included with your vendor fee. Additional outlets will be charged at \$25 each.

<u>Description of Device</u>	<u>Voltage of this Device</u>	<u>Current of this Device</u>
_____	_____ Volts	_____ Amps
(for example: crock pot)	_____ Volts	_____ Amps
_____	_____ Volts	_____ Amps

220 V OUTLET REQUESTS

220 V / Grounded:



220 Volt outlets are rated at 50 Amps. Identify the number of outlets that will be required to maintain electrical power for your business. Please have your cords wired for the outlet (above) when you arrive.

Can your business be powered off of a single 220 Volt Circuit? YES NO

Number of 110 Volt 15 Amp GFCI Outlets _____

Number of 220 Volt 50 Amp Grounded Outlets _____

Service Window: Driver Side Passenger Side

I have read and understand the principles above including the use of GFCI outlets for the safety of the vendors and the public. If I need to make changes to this form prior to MusicFest, I will contact the MusicFest Vendor Contact (**Peggy Mayer, 312-501-0609, pjpgmayer@gmail.com**). When I arrive on site for set up and the duration of MusicFest, I promise to be honest about the amount of electrical items I am plugging in. This is for the safety of the public as well as myself.

Vendor Signature

Date